

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**TALAVERA COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Talavera Community Development District was held on **Wednesday, April 8, 2015 at 5:00 p.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and constituting a quorum:

Betty Valenti	<b>Board Supervisor, Chairman</b>
David Griffin	<b>Board Supervisor, Vice Chairman</b>
Brian Soldano	<b>Board Supervisor, Assistant Secretary</b>
Lee Thompson	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Christine Perkins	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Tonja Stewart	<b>District Engineer, Stantec (<i>via phone</i>)</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Perkins called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience members present for comments or questions.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of Supervisors' Meeting held on August 13, 2014**

Ms. Perkins presented the minutes to the Board for their consideration.

On a Motion by Ms. Valenti, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on August 13, 2014 as presented for the Talavera Community Development District.
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**FORTH ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of Supervisors' Meeting held on September 10, 2014**

Ms. Perkins presented the minutes to the Board for their consideration.

On a Motion by Ms. Valenti, seconded by Mr. Soldano, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on September 10, 2014 as presented for the Talavera Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of the Operation & Maintenance Expenditures for August 2014 through February 2015**

Ms. Perkins presented the Operation & Maintenance Expenditures to the Board for ratification.

On a Motion by Ms. Valenti, seconded by Mr. Griffin, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for August 2014 (\$2,963.45), September 2014 (\$5,166.78), October 2014 (\$4,668.11), November 2014 (\$4,073.17), December 2014 (\$3,288.42), January 2015 (\$2,566.67) and February 2015 (\$6,708.92) as presented for the Talavera Community Development District.

**SIXTH ORDER OF BUSINESS**

**Establishment of Audit Review Committee**

Ms. Perkins explained that it is time for the district to begin the process of going out for RFP for Auditing Services; the establishment of the Audit Review Committee being the first step. She recommended that the entire Board comprise the Audit Review Committee.

On a Motion by Ms. Valenti, seconded by Mr. Thompson, with all in favor, the Board of Supervisors appointed the entire Board of Supervisors' as the Audit Review Committee for the Talavera Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Website Proposal**

Ms. Perkins presented the Rizzetta Technology Services Proposal to the Board. She also explained the yearly maintenance fees for the proposal.

On a Motion by Mr. Thompson, seconded by Mr. Soldano, with all in favor, the Board of Supervisors approved the Rizzetta Technology Services proposal for website services for the Talavera Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Presentation of Fiscal Year 2015-2016 Proposed Budget**

Ms. Perkins presented the Fiscal Year 2015-2016 Proposed Budget to the Board for their

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consideration. She explained that she had discussed the proposed budget with Ms. Valenti and asked for input as to any modifications. It was noted that Ms. Perkins and Ms. Valenti also discussed entering into a new developer funding agreement where the developer would be billed quarterly for funds as needed.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2015-03,  
Approving Proposed Budget and setting a  
Public Hearing**

Ms. Perkins presented Resolution 2015-03 and explained that the Resolution, if adopted, would approve the proposed budget as presented and amended; and would set the date for the public hearing on June 10, 2015 at 9:00 a.m. at the offices of Rizzetta & Company, Inc. located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

On a Motion by Ms. Valenti, seconded by Mr. Thompson, with all in favor, the Board of Supervisors adopted the Resolution 2015-03, Approving the Proposed budget and setting a Public Hearing for June 10, 2015 at 9:00 a.m. at the offices of Rizzetta & Company, Inc. located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544 for Talavera Community Development District
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**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Not Present.

**B. District Engineer**

Not Present

**C. District Manager**

*\*Ms. Perkins reminded the Board that the next meeting will be held on May 13, 2015 at 9:00 a.m.*

Ms. Perkins suggested that with construction moving forward, the Board should aim to meet monthly and cancel meetings if necessary.

**ELEVENTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no Supervisor requests.

**TWELFTH ORDER OF BUSINESS**


**Adjournment**

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On a Motion by Mr. Thompson, seconded by Mr. Griffin, with all in favor, at 5:16 p.m. the Board of Supervisors adjourned the meeting for the Talavera Community Development District.

  
Assistant Secretary

  
Chairman / Vice Chairman